

Qualifying Explanatory statement for Planet First **PAS2060:2014**

Prepared for: Planet First Limited (trading as Planet Mark)

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Introduction

This document forms the Qualifying Explanatory statement (QES) for Planet First Limited which demonstrates the commitment and achievement of carbon neutrality in accordance with PAS2060:2014. Planet First Limited has committed and achieved carbon neutrality under the guidelines of PAS2060:2014.

The information contained within is believed to be correct at the time of issue. The data and information has been subject to a limited verification through achievement of the Planet Mark certification. The Planet Mark is a sustainability certification for organisations. The certification recognises continuous improvement, encourages action, and builds an empowered community of like-minded individuals. Should any information present itself that would affect the information within it will be updated accurately to reflect the current status of the QES.

PAS2060 requirements

Entity making declaration	Planet First Limited (trading as Planet Mark)
Description of the entity	Sustainability Certification
Boundary of declaration	All company operations.
Rational for boundary selection	The boundary represents the majority of emissions associated with the direct operations of the company.
Emissions scope	Electricity, T&D Losses, Natural Gas, Homeworking Energy, Business Travel, Commuting.
Methodology and standards used	The GHG Protocol Corporate Accounting and Reporting Standard, the Planet Mark Certification Scheme, BEIS Emissions factors 2021.
Why has this methodology been chosen	The methodology employed shall minimize uncertainty and yield accurate, consistent and reproducible results.
Certified by	Planet Mark, Self-validated – unified
Baseline date for PAS2060	01 January 2021 – 31 December 2021
Achievement period	01 January 2021 – 31 December 2021

Declaration of achievement

Planet First has achieved carbon neutrality in line with the guidelines of PAS2060:2014.

Carbon neutrality of Planet First achieved by Planet First in accordance with PAS 2060 at 01 April 2022 with commitment to maintain to 01 Jan 2022 – 31 Dec 2022 for the period commencing 01 Jan 2021 – 31 Dec 2021, Planet First self-declared.

PAS2060 requirements	Response
Achievement period	01 Jan 2021 – 31 Dec 2021
Total carbon footprint (location-based)	21.7 tCO ₂ e
Baseline	01 Jan 2021 – 31 Dec 2021
Which PAS2060 method	Self-validated – unified
Absolute or intensity reduction	First year, commitment to reduce.
Carbon neutrality option	ESV-3 Self-validated – unified
Location of GHG emissions report	Section A
Location of details describing the internal reductions	First year, commitment to reduce.
Location of details about renewable electricity	Section B
Location and details about the carbon offsets	Section C

Signed by senior company representative:

Name:

Date:

Declaration of commitment

Planet First has committed to carbon neutrality in line with the guidelines of PAS2060:2014.

Carbon neutrality of Planet First achieved by Planet First in accordance with PAS 2060 at 01 April 2022 with commitment to maintain to 01 Jan 2022 – 31 Dec 2022 for the period commencing 01 Jan 2021 – 31 Dec 2021, Planet First self-declared.

PAS2060 requirements	Response
Commitment period	01 Jan 2022 – 31 Dec 2022
Entity making declaration	Planet First Limited
Description of the entity	Sustainability Certification
Boundary of declaration	All company operations.
Rational for boundary selection	The boundary represents the majority of emissions associated with the direct operations of the company.
Baseline date for PAS2060	01 Jan 2021 – 31 Dec 2021
Achievement period	01 Jan 2021 – 31 Dec 2021
Commitment period	01 Jan 2022 – 31 Dec 2022

Signed by senior company representative:

Name:

Date:

Section A. Achievement of carbon reduction

The information contained within Section A. relates to the carbon footprint of the entity and any information related to the methodology, assumptions and Data Quality.

The carbon footprint has been prepared in line with The GHG Protocol Corporate Accounting and Reporting Standard. Emissions have been calculated in line with this standard and the relevant emissions factors applied listed in the BEIS emissions factors. The carbon footprint is calculated and goes through a limited verification process in line with the Planet Mark code of practice as part of the Planet Mark certification.

Over 95% of the carbon emissions within this report have been accounted for within the defined scopes and boundary. Efforts have been made to reduce any uncertainties.

Emissions from Planet First's London office which they occupy once a week have been calculated using CIBSE benchmarking data and the grid average emissions factors have been used from the BEIS 2021 emissions factors. Emissions from electricity and natural gas consumption for homeworking employees have been calculated on homeworking in each month of the reporting period based on the number of FTE who work from home as well as the percentage of employees who have a renewable electricity tariff. Space heating energy consumption in each month is derived from a Planet Mark degree day analysis using average UK energy consumption for a gas-heated home. Monthly electricity consumption takes into account the electricity needed for a home office plus some other ancillary demand. Business travel emissions have been calculated using kilometres multiplied by the relevant BEIS 2021 conversion factors. Commuting emissions have been calculated based on an employee survey with the kilometres then multiplied by the relevant BEIS 2021 conversion factors. Hotel emissions have been calculated using the number of nights by the relevant BEIS 2021 conversion factors.

Carbon Footprint breakdown:

Current						
01 January 2021 to 31 December 2021						
Source	Scope	Unit	Amount	tCO ₂ e	tCO ₂ e normalised	% total carbon footprint
Buildings						
Electricity (location based)	2	kWh	2,181.8	0.5	0.0	2%
Natural Gas	1	kWh	1,718.4	0.3	0.0	1%
Transmission and Distribution Losses	3	kWh	2,181.8	0.04	0.0	0.2%
Homeworking						
Electricity	3	kWh	12,888.5	3.0	3.0	14%
Natural Gas	3	kWh	74,479.6	13.6	13.6	63%
Travel						
Commuting Bus	3	passenger.km	1,405.7	0.1	0.1	1%
Commuting Car	3	km	638.7	0.1	0.1	1%
Commuting Rail	3	passenger.km	99,540.8	3.4	3.4	16%
Diesel Car	3	km	171.6	0.03	0.03	0.1%
Hotel	3	room per night	21.0	0.3	0.3	1%
PHEV	3	km	235.3	0.02	0.02	0.1%
Petrol Car	3	km	1,093.5	0.2	0.2	1%
Rail Travel	3	passenger.km	2,342.4	0.1	0.1	1%
Taxi	3	km	134.6	0.03	0.03	0.1%
Total		tCO₂e		21.7	20.9	
No. employees		Number		36	36	
Total per employee		tCO₂e		0.6	0.6	
Turnover £m		£m		3.2	3.2	
Total per £m		tCO₂e		6.9	6.6	
Total floor space		m ²		61.8	61.8	
Building emissions per m²		tCO₂e		0.01	0.01	

Planet First economic growth percentage is an increase of 59% based on increase in turnover year on year.

Section B. Carbon management plan

This is the first year Planet First have achieved carbon neutrality and a commitment has been made below to reduce emissions from the baseline period stated within this report. In line with the Planet Mark Certification, Planet First have committed to reducing their footprint by 5% in the period 01 January 2021 – 31 December 2021, which equates to 1.1 tCO₂e.

	Focus	SMART	How?	Measure(s)	Responsible	Deadline
1.	Homeworking	Increased the percentage of employees which have a renewable tariff by 10% by the end of 2022.	Encourage employees to move to a renewable energy tariff by informing them of the benefits to the company's carbon footprint. Share discount codes from partners wherever possible e.g., Octopus Energy. Last year 59% of Planet First employees had a renewable tariff at home.	10% of more increase in the number of employees who have a renewable electricity tariff at home.	Senior leadership team (SLT)	End 2022
2.	Office Emissions	Reduce office electricity emissions by 100% under the market-based approach by the end of 2022.	Move to a new office which has a renewable energy supply.	Electricity emissions should be 0 tCO ₂ e under the market-based approach.	Senior leadership team (SLT)	End 2022
3.	Commuting travel	Reduce commuting emissions by 20% by the end of 2022.	Incentivise employees in the central London area to walk, run or cycle to the office for all/more of their commutes as opposed to rail travel. Commuting rail travel contributed to 16% of Planet First's total footprint in YE2021.	20% or more reduction in absolute commuting emissions - absolute or per intensity	Senior leadership team (SLT)	End 2022
4.	Business travel	Reduce hotel stays by 10% by the end of 2022.	Encourage employees to travel to and from events on the same day wherever possible. Last year hotel stays contributed to over half of Planet First's business travel.	10% or more reduction in hotel nights - absolute or per intensity	Senior leadership team (SLT)	End 2022

5.	Scope 3	Measure Planet First's full scope 3 footprint by the end of 2022.	Complete measurement of Planet First's full extended scope 3 footprint.	Measure full scope 3 footprint.	Senior leadership team (SLT)	End 2022
6.	Business travel	Reduce travel in staff-owned vehicles that are not electric by 100% by the end of 2022.	Any travel which is not possible via public transport should be done via rented electric vehicles.	No emissions from employee-owned vehicles that aren't electric.	Senior leadership team (SLT)	End 2022
7.	Website emissions	Measure Planet First's website emissions by the end of 2022.	Measure Planet First's website's emissions by developing a methodology to do so. Once the website's emissions are measured, we can then begin to reduce them.	Measure website emissions.	Senior leadership team (SLT)	End 2022
8.	Capital goods.	Reduce the emissions associated with purchased electronics.	Only purchase refurbished/second-hand phones and laptops for employees as opposed to new items. A target can be set for this once Planet First's full scope 3 emissions have been measured.	X% reduction in capital goods emissions. To be determined once measured.	Senior leadership team (SLT)	End 2023

Section C. Carbon offsetting strategy

The following information refers to the GHG emissions that have been offset for the reporting period. Planet First has offset 44 tCO₂e of emissions through Ecologi and this has been independently verified by the Planet Mark as meeting the criteria for offsetting for PAS2060.



Carbon Offset Certificate

Planet First Limited

44 tCO₂e Offset

&

176 Trees Planted

Purpose: Mitigate twice 2021 (YE) carbon footprint (Planet Mark)

Carbon offset verification schemes:

Higher socio-economic and environmental portfolio, Gold Standard (50%)

Climate positive portfolio (50%)

Certificate Date: April 2022

Certificate Number:
CP-PM-GS-6K14L-04-22

A handwritten signature in black ink, appearing to read "Craig Jones".

Dr Craig Jones, Director



Empowering change for a *BRIGHTER* future

