

Business Certification

Las Bodegas

YEAR 2

01 May 2021 to 30 April 2022



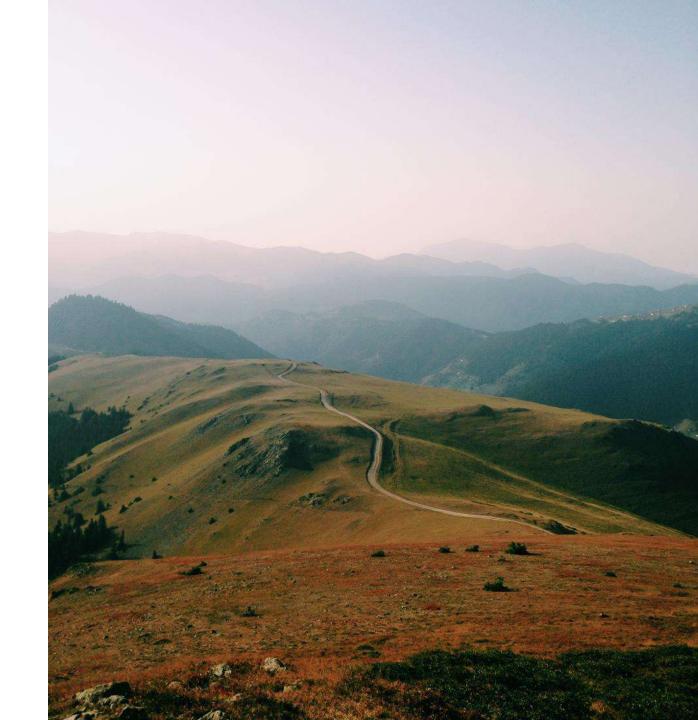




Measure

Engage

Communicate





Total carbon EMISSIONS

23.1 tCO₂e total emissions

Total emissions equivalent to 20 flights from London to New York

8.4 tCO₂e per employee



Buildings

2.5 tCO₂e

Used enough electricity to power 3 UK homes for one year



Homeworking

1.3 tCO₂e

Used enough energy to power **0.4** UK homes for one year



Travel

o.7 tCO₂e

Travelled **0.1** time around the world



Waste

0.1 tCO₂e

Produced waste that weighs the same as **0.01** London bus



Water

N/A





Procurement

 $18.5 \text{ tCO}_2\text{e}$

36 sheets of paper used per day



Step one. MEASURE









Total carbon footprint. Location BASEO

Reporting year:

01 May 2021 to 30 April 2022

Reporting Boundary:

Las Bodegas operations

Emissions measured:

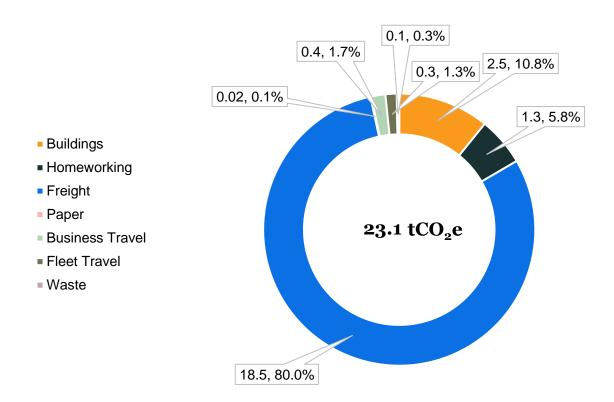
Electricity, T&D Losses, Waste, Fleet, Business Travel, Paper, Freight, Homeworking (excluded from footprint)

Highlights:

Carbon footprint (tCO_2e): 23.1 Per employee (tCO_2e): 8.4 Next reduction target: 5%

Data quality score: 16 out of 20

Carbon footprint by emission source for year ending 2022, tCO_2e



Note: Your carbon footprint is reported two ways; one is using the location based method of calculating Scope 2 electricity emissions and the other the market based method. A location-based method reflects the average emissions intensity of grids on which energy consumption occurs (using mostly grid-average emission factor data). A market-based method reflects emissions from electricity that companies have purposefully chosen (or their lack of choice).



Total carbon footprint. Market BASED

Reporting year:

01 May 2021 to 30 April 2022

Reporting Boundary:

Las Bodegas operations

Emissions measured:

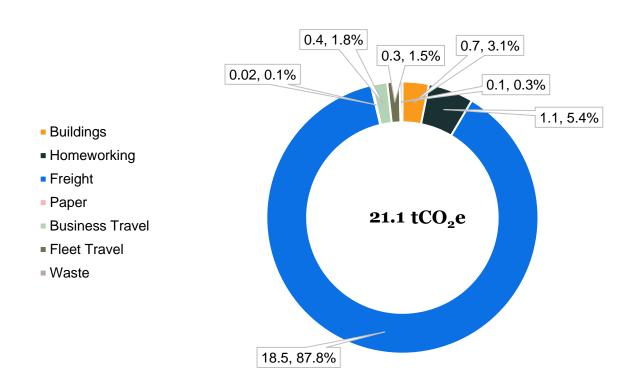
Electricity, T&D Losses, Waste, Fleet, Business Travel, Paper, Freight, Homeworking (excluded from footprint)

Highlights:

Carbon footprint (tCO_2e): 21.1 Per employee (tCO_2e): 7.7 Next reduction target: 5%

Data quality score: 16 out of 20

Carbon footprint by emission source for year ending 2022, tCO_2e



Note: Your carbon footprint is reported two ways; one is using the location based method of calculating Scope 2 electricity emissions and the other the market based method. A location-based method reflects the average emissions intensity of grids on which energy consumption occurs (using mostly grid-average emission factor data). A market-based method reflects emissions from electricity that companies have purposefully chosen (or their lack of choice).

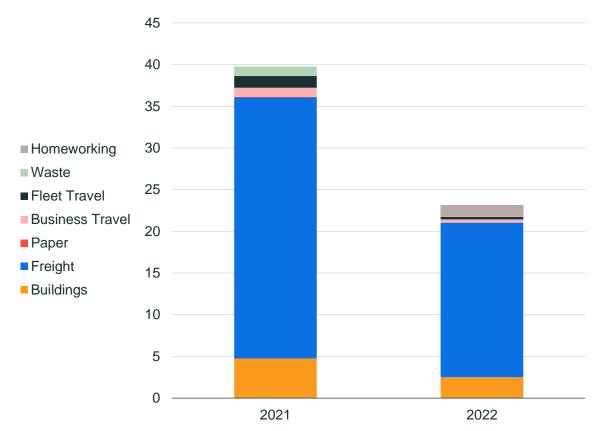
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Total carbon footprint. Yearly COMPAGEOM

Source Category	2021	2022
Buildings	4.8	2.5
Freight	31.3	18.5
Paper	0.1	0.02
Business Travel	1.1	0.4
Fleet Travel	1.4	0.3
Waste	1.1	0.1
Homeworking	-	1.3
Total	39.8	23.1

Carbon footprint by emission source for year ending 2021 and 2022, tCO_2e



All rows and tables are rounded to one decimal place. This may lead to slight discrepancies in totals within the report.



Carbon footprint.

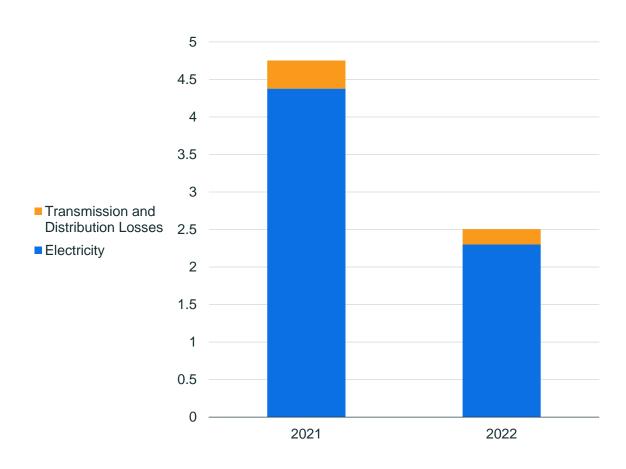
BUILDINGS

Notes:

- Building emissions decreased by -48%.
- This is due to the fact that Las Bodegas began working from fully from home in November of 2021.

Buildings	2021	2022
Electricity	4.4	2.3
Transmission and Distribution Losses	0.4	0.2
Total	4.8	2.5

Buildings emissions for year ending 2021 and 2022, tCO₂e





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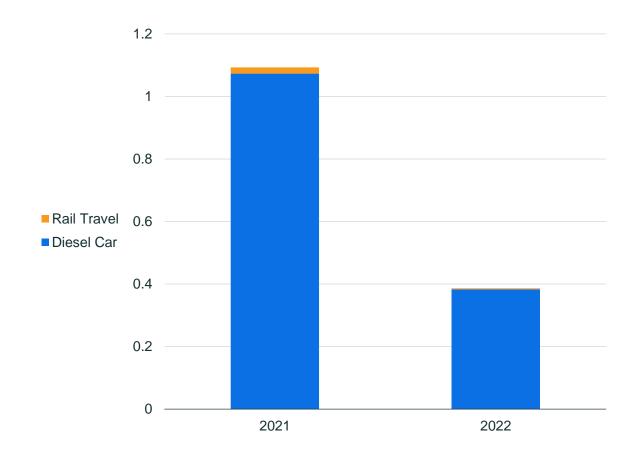
Carbon footprint. Business PAFL

Notes:

• Business travel emissions decreased by -64% from YE2021 to YE2022

Business Travel	2021	2022
Diesel Car	1.1	0.4
Rail Travel	0.01	0.002
Total	1.1	0.4

Business travel emissions for year ending 2021 and 2022, tCO_2e





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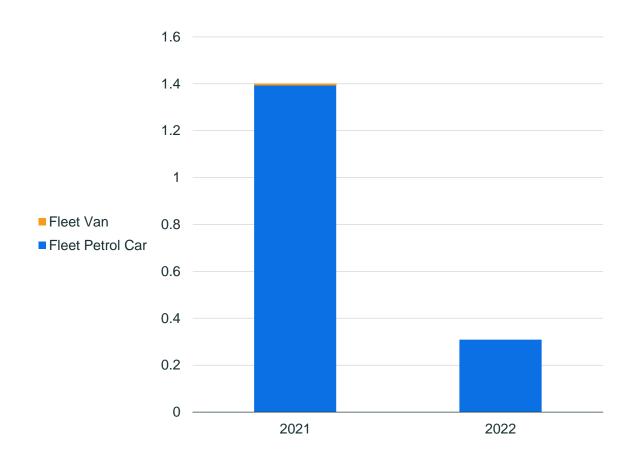
Carbon footprint. Fleet PAIEL

Notes:

Fleet travel emissions decreased by -78% from YE2021 to YE2022

Fleet Travel	2021	2022
Fleet Petrol Car	1.4	0.3
Fleet Van	0.01	-
Total	1.4	0.3

Fleet travel emissions for year ending 2021 and 2022, tCO_2e





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Carbon footprint.

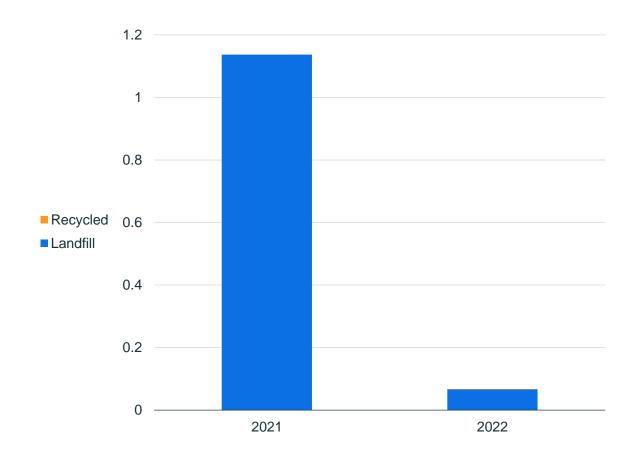
WASTE

Notes:

- Waste emissions decreased by -94% from YE2021 to YE2022.
- Waste data for this year were estimated by the client, and we can therefore not ensure that these figures are actual.

Waste	2021	2022
Landfill	1.1	0.1
Recycled	-	0.0002
Total	1.1	0.1

Waste emissions for year ending 2021 and 2022, tCO_2e



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Carbon footprint.

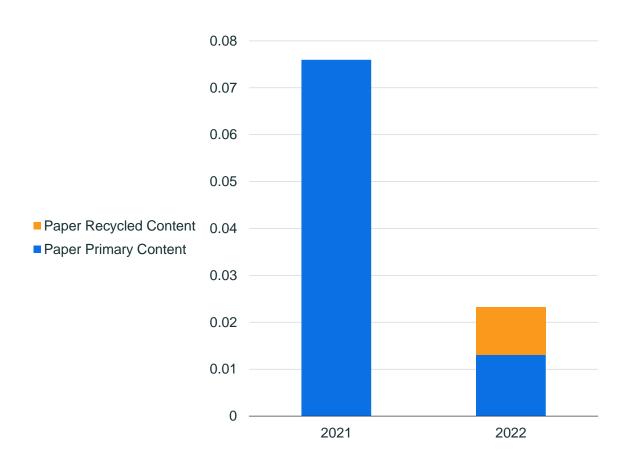
PROCUREMENT

Notes:

• Paper emissions decreased by -66% from YE2021 to YE2022.

Paper	2021	2022
Paper Primary Content	0.1	0.01
Paper Recycled Content	-	0.01
Total	0.1	0.02

Procurement emissions for year ending 2021 and 2022, tCO₂e



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All rows and tables are rounded to one decimal place. This may lead to slight discrepancies in totals within the report.



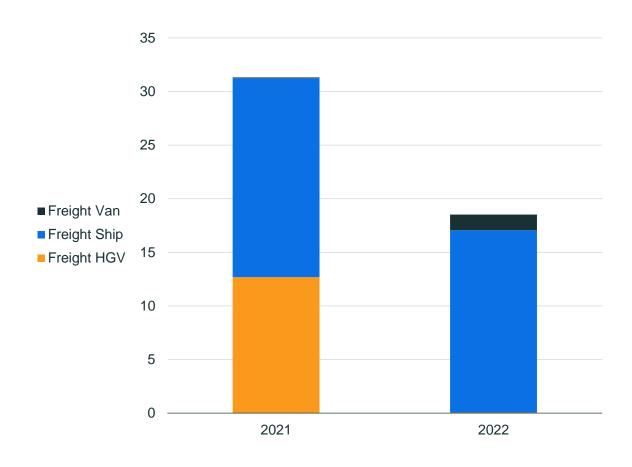
Carbon footprint. Courier FREIGHT

Notes:

• Freight emissions decreased by -41% from YE2021 to YE2022

Freight	2021	2022
Freight HGV	12.7	0.1
Freight Ship	18.6	17.0
Freight Van	0.1	1.5
Total	31.3	18.5

Courier freight emissions for year ending 2021 and 2022, tCO₂e





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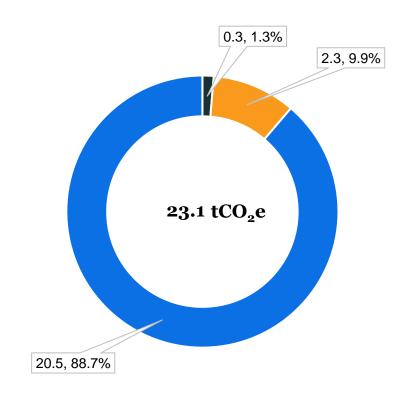
Total carbon footprint.

BY SCOPE

Scope	tCO ₂ e	%
Scope 1	0.3	1.3
Scope 2	2.3	9.9
Scope 3	20.5	88.7
Total	23.1	100.0

Total carbon emissions by scope for year ending 2022, tCO_2e





All rows and tables are rounded to one decimal place. This may lead to slight discrepancies in totals within the report.



Carbon footprint.

HOME OFFICE

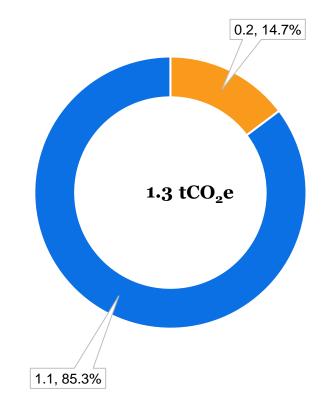
Home office is included in the footprint as Las Bodegas left its office in November 2021.

Due to the uncertainties surrounding Home Office emissions, and the fact that commuting emissions have not been calculated as part of your footprint, these figures are provided for information only in order to give an indication of the scale of the impact associated with home office energy consumption.

Homeworking	tCO ₂ e	%
Electricity	0.2	14.7
Natural Gas	1.1	85.3
Total	1.3	100.0

Homeworking emissions for year ending 2022, tCO2e







All rows and tables are rounded to one decimal place. This may lead to slight discrepancies in totals within the report.



Carbon footprint.

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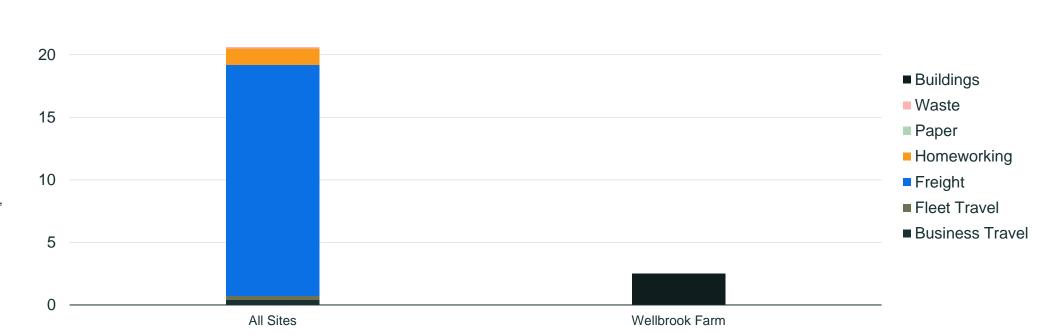
BY LOCATION

Carbon footprint for each location



Note:

All includes business travel, fleet and other fuels, since the data submitted was cumulative for the whole business (i.e. not split between sites and head office)





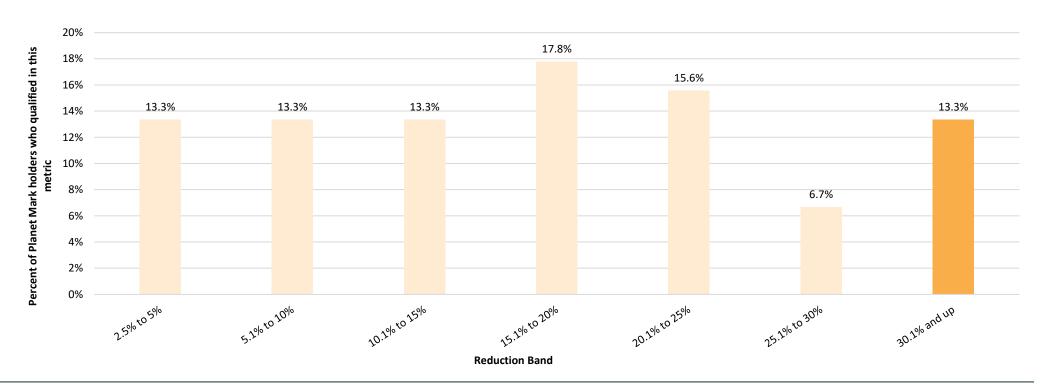
Benchmarking Percentage reduction.

% reduction in total carbon by holders of the Planet Mark (Year 2020)

-41.8%

Your reduction band.

Las Bodegas reduced its total carbon by 41.8% from the previous year. 13.3% of Planet Mark holders also achieved a 30.1% or higher reduction in their total carbon.



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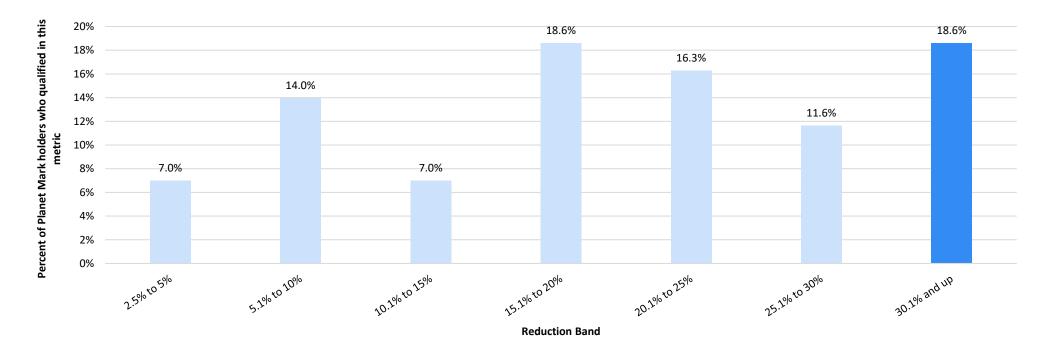
Benchmarking Percentage reduction.

% reduction in total carbon per employee by holders of the Planet Mark (Year 2020)

-36.5%

Your reduction band.

Las Bodegas reduced its total carbon per employee by 36.5% from the previous year. 18.6% of Planet Mark holders also achieved a 30.1% or higher reduction in their total carbon per employee.

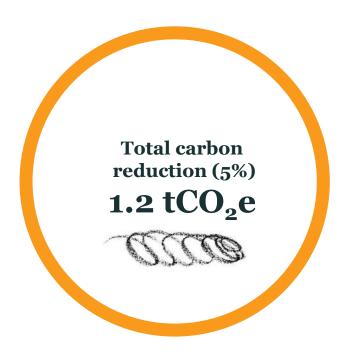




Looking ahead. Targets for next year.





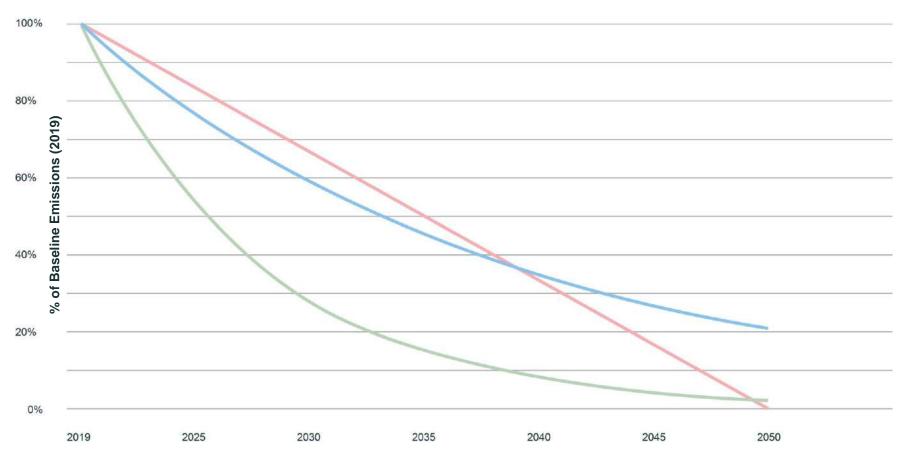






Target setting.

A Decade of Action: Pathways to Net Zero through varying emissions reduction trajectories





Planet Mark 5% annual reduction

 5% year on year reduction is the minimum annual reduction recommended by the Planet Mark.



Planet Mark 12% annual reduction

- 12% year on year reduction is based on the mean average reduction achieved by the Planet Mark holders in Ye2019.
- A 12% year on year reduction from a 2019 baseline will set you on track to meet the UK target Net Zero by 2050.



Net Zero 2050

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Step two.

ENGAGE





Workshops.

Our engagement experts will help unlock your employees' passion to innovate and take ownership of their environmental impacts.

Together, we celebrate every commitment and champion every success, providing positive reassurance to help you drive change from within.



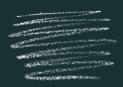
Workshop	Description
Sustainability Energiser	A 1 hour session for everyone in the business. It raises awareness about sustainability, the business case for acting on climate change and the carbon footprint of the company. Includes brainstorm session inviting participants to come up with solutions.
Sustainability Plan Workshop	A 3 hour session which lifts the lid on operational carbon emissions, supporting a brainstorming sessions to understand impacts and consider actions that can make a material difference. Participants leave with a one-year Sustainability Plan with SMART targets, roles and responsibilities.
Business Sustainability Essentials Training	A 3 hour session covering the basics of business sustainability and the role your employees can adopt in driving change from within. Offered as both public and private event.
Stakeholder Engagement Workshop	A 30min-1 hour session, focussing on the member's sustainability journey to date, ambitions ahead with the view to encourage their suppliers/customers to join. Q&As, networking opportunity.



The Eden Project PARMERSHIP

At Planet Mark, we recognise that we need nature to address the greatest challenges of our time.

The Eden Project, an educational charity, connects us with each other and the living world, exploring how we can work towards a better future. We contribute 5% of Business Certification fees to the Eden Project.







Cool Earth PARMERSHIP

Protecting our rainforests is one of our best lines of defence against climate change.

- Cool Earth is helping rainforest communities to protect nearly 100,000 hectares of biodiversity rich rainforest across three continents.
- Behind this huge milestone are thousands of families whose futures have been transformed.
- We have protected one acre of Peruvian rainforest in your company name.





Step three. COMMICATE







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Communicating your international influence.

The Sustainable Development Goals (SDGs), also known as the Global Goals, are a collection of 17 interrelated goals set by the United Nations. They cover a broad range of social and economic development issues. These include poverty, hunger, health, education, climate change, gender, equality, water, sanitation, energy.

By measuring and reducing your carbon footprint with the Planet Mark, you can directly and measurably contribute to up to 9 SDGs addressing 18 SDG targets.



9 SDGs





















SDG alignment.





6.3 - Reduction in total waste produced

6.4 - Reduction in water consumption

6.6 - Acre of rainforest protected

6.6 - Reduction in water consumption



9.4 - Reduction in energy use

9.4 - Reduction in electricity use



13.3 - Reduction in absolute carbon emissions

13.3 - Acre of rainforest protected, storing 260 tCO $_{\scriptscriptstyle 2}$

13.3 - Donation to the Eden Project



7.3 - Reduction in energy use

7.3 - Reduction in electricity use



11.6 - Measured carbon emissions

11.6 - Reduction in absolute carbon emissions

11.6 - Reduction in travel emissions

11.6 - Reduction in total waste produced

11.6 - 8% of waste recycled and composted

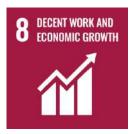
11.4 - Donation to the Eden Project

11.4 - Acre of rainforest protected



14.3 - Reduction in absolute carbon emissions

14.1 - Reduction in total waste produced



8.4 - Reduction in absolute carbon emissions



12.6 - Measured carbon emissions

12.1 - Reduction in absolute carbon emissions

12.5 - Reduction in total waste produced

12.5 - 8% of waste recycled and composted



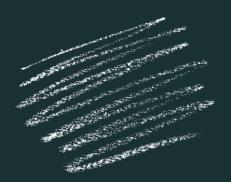
15.5 - Reduction in absolute carbon emissions

15.2 - Reduction in paper use

15.2 - Acre of rainforest protected, storing 260 tCO $_{\scriptscriptstyle 2}$



5 ways to accelerate your sustainability journey.



1. Review our recommendations

Guidance for general best practice: See the Appendix of this report for recommendations to do with Data Collection & Quality, Building, Waste, Travel, Paper, Staff Engagement and Supplier Engagement.

2. Join our online community

Planet Mark online community platform: If you haven't already, invite all of your staff members to join our online platform, open exclusively to Planet Mark members. A space to learn, share, celebrate and discuss. Join here.

3. Use our toolkits & resources

Toolkits & Guides: Go to our Members Area on our <u>website</u> and make use of resources available to Planet Mark members.

4. Connect with us

Social media channels: We're active across social media and would love to help share your sustainability stories across our platform, just connect and tag us please!

5. Need more support?

We can help. We are here to support on your sustainability journey, no matter where you're at. If you're on a path to net zero, we have a suite of Net Zero Solutions to offer. If you want further stakeholder engagement support, browse our list of workshops here or just get in touch to discuss.



Data Report.

APPENLIX





Total per £m

Current

01 May 2020 to 30 April 2021 01 May 2021 to 30 April 2022 % Change in % Change in tCO₂e % total carbon Source Scope Unit tCO₂e tCO₂e amounts from Amount Amount from previous year footprint previous year **Buildings** Electricity (location based) 2 kWh 18.773.9 4.4 10.834.7 2.3 -47% 10% -42% 0.5 -65% -42% Electricity (market based) 2 kWh 18.773.9 1.3 10.834.7 kWh 18,773.9 0.4 10,834.7 0.2 -46% 1% -42% Transmission and Distribution Losses 3 Homeworking Electricity 3 kWh 852.0 0.2 1% --Natural Gas 5% 3 kWh 6,216.6 1.1 **Procurement** Freight HGV 3 119.028.0 12.7 470.4 0.1 -100% 0.2% -100% tonne.km Freight Ship 3 1,150,383.9 18.6 1,053,966.5 17.0 -8% 73% -8% tonne.km 2195% Freight Van 3 tonne.km 103.2 0.1 2.408.3 1.5 6% 2233% Paper Primary Content 3 0.1 0.1 0.01 0.01 -83% 0.1% -83% tonnes 0.04% Paper Recycled Content 3 tonnes 0.01 0.01 Travel Fleet Petrol Car 7.465.7 1.4 1.644.7 0.3 -78% 1% -78% 1 km 29.8 0.01 Fleet Van 1 km _ _ -Diesel Car 3 km 6.371.4 1.1 2.274.0 0.4 -64% 2% -64% 535.4 Rail Travel 3 passenger.km 0.01 84.2 0.002 -85% 0.01% -84% Waste 2.6 0.2 Landfill 3 1.1 0.1 -94% 0.3% -94% tonnes 3 0.01 0.0002 0.001% Recycled tonnes **Location Based** Total tCO₂e 39.8 23.1 -42% No. employees Number 3.0 2.8 13.3 tCO₂e 8.4 -37% Total per employee Turnover £m £m 1.5 0.8 Total per £m tCO₂e 26.5 28.7 8% **Market Based** Total tCO₂e 36.7 21.1 -42% No. employees 3.0 Number 2.8 12.2 7.7 -37% Total per employee tCO₂e Turnover £m £m 1.5 0.8

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tCO₂e

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24.5

26.1

7%



About this report – General.

Company Name Las Bodegas

Sector Food & Drink

Reporting Period 01 May 2021 to 30 April 2022

Year Of Certification 2nd

Reporting Boundary Las Bodegas operations

Emission sources included Electricity, T&D Losses, Waste, Fleet, Business Travel, Paper, Freight, Homeworking (excluded from footprint)

Total FTE Employees (annual average no.) 3

Total Internal Floorspace (m²) None

Data Collection Lead Beth Birrell, Operations Manager, beth.birrell@lasbodegas.co.uk

Significant reporting changes We closed our office on 30th November 2021 and employees now work from home full-time, with one employee also leaving the company in July 2021.

Baseline Conversion Factor BEIS 2020

Current Conversion Factor BEIS 2021

Methodology

We follow the GHG Protocol for Corporate Emission Reporting and The National TOMs Framework for Social Value Reporting. Refer to Planet Mark Code of Practice for detailed information on the methodology and standards used in the preparation of this report

Community Project Community Project Contributions to the Eden Project and to Cool Earth's Asháninka community rainforest project have been made as part of Planet Mark Certification

Prepared by

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Checked by

Rima Trofimovaite, Head of Certification, Planet Mark

Date 28 July 2022

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About this report – Caveats (i).

Operational Boundary	Scope	Unit	Data Source	Data Accuracy	Comments, omissions, estimates or extrapolations	Organisational Boundary
Electricity	2 and 3	kWh	Primary source - invoices	reads with some	erLas bodegas electriity supplier is EDF energy. Client closed office in November 2021, electricity consumption from Las bodegas office is therefore from the 01/05/21 - 30/11/21. Electricity to consumption for the rest of the reporting period 01/12/21 - 30/04/22 is included in homeworking energy.	Head Office, Wellbrook Farm
Natural gas	1	kWh	Primary source - invoices	Actual and estimated meter reads	^{er} Las Bodegas did not have any gas in their office	Head Office, Wellbrook Farm
Water supply & treatment	3	m³	Primary source - invoices	Estimated meter reads	Las bodegas does not have water invoices the reporting period. Water consumption is therefore excluded from the footprint this year.	Head Office, Wellbrook Farm
Homeworking energy	3	kWh	Secondary source - Planet Mark homeworking energy calculation tool	Estimated	As Las Bodegas left office in November 2021, home office will be included in their footprint. Includes additional electricity and space heating energy consumption as a result of working from home. We calculate energy consumption due to homeworking in each month of the reporting period based on the number of FTE who work from home. Space heating energy consumption in each month is derived from a Planet Mark degree day analysis using average UK energy consumption for a gas heated home. Monthly electricity consumption takes into account the electricity needed for a home office plus some other ancillary demand.	All sites

Note: unless otherwise stated in the report all electricity emissions are location based (i.e. calculated using carbon emission factors for average UK national grid electricity). Do let us know if your electricity is from 100% renewable energy and we will provide dual reporting to show both market based and location based electricity emissions.



About this report – Caveats (ii).

Operational Boundary	Scope	Unit	Data Source	Data Accuracy	Comments, omissions, estimates or extrapolations	Organisational Boundary
Fleet vehicles	1	km	Primary source - expense claims and mileage report	Actual	None	All sites
Private vehicles used for business	3	km	Primary source - expense claims and mileage report	Actual	None	All sites
Rail travel	3	pkm	Primary source - expense claims	Actual cost, estimated distance	Only cost per trip available. We assumed £0.55 per mile. Calculations based on 2021 analysis of Planet Mark members' rail journeys.	All sites
Waste Landfill	3	tonnes	Estimated	Estimated	Estimated, client does not have any waste collection service at the office, as they dispose of it themselves, the figures are therefore estimated.	All sites
Waste Recycling	3	tonnes	Estimated	Estimated	Estimated, client does not have any waste collection service at the office, as they dispose of it themselves, the figures are therefore estimated.	All sites
Procurement - paper	3	tonnes	Primary source - invoices	Actual	None	All sites
Procurement - courier/freight	3	km	Primary source - supplier report	Actual	None	All sites

Note: unless otherwise stated in the report all electricity emissions are location based (i.e. calculated using carbon emission factors for average UK national grid electricity). Do let us know if your electricity is from 100% renewable energy and we will provide dual reporting to show both market based and location based electricity emissions.



About this report – Caveats (iii).

Operational Boundary	Scope	Unit	Data Source	Data Accuracy	Comments, omissions, estimates or extrapolations	Organisational Boundary
Headcount		no.	Primary source - note from payroll	Actual	We have used annual average full time equivalent employees. Part time employees assumed to work 20 hours a week. We assume headcount only includes active employees (i.e. excludes employees on furlough).	All sites
Turnover		£	Secondary source - data submission form	Assumed Actual	None	All sites
Floor Area		m²	Secondary source - data submission form	Assumed Actual	None	All sites

Note: unless otherwise stated in the report all electricity emissions are location based (i.e. calculated using carbon emission factors for average UK national grid electricity). Do let us know if your electricity is from 100% renewable energy and we will provide dual reporting to show both market based and location based electricity emissions.



About this report. Data Quality.

Data quality score

The data quality score is based on the 'Data Quality Matrix' in the Planet Mark Code of Practice and provides an indication of data assurance when using information in this report in your business.

	Previous Year	01 May 2021 to 30 April 2022	Definition				
Relevance of boundary	3	3	Boundary accurately reflects the majority of the business carbon footprint for studied period.				
Data completeness	4	3	12 months of data provided and all GHG emission sources within the boundary accounted for, no disclosure of exclusions.				
Transparency	4	4	Data collection procedure clearly disclosed with clear audit trail (invoices provided) and full disclosure of assumptions.				
Data accuracy	4	3	Efforts made to reduce uncertainties. No estimated meter readings, actual data provided where possible. Some estimations/sampling.				
Consistency		3	Largely consistent or improved boundary and data completeness with documentation of changes made and reasons why.				
Total score	15 out of 16	16 out of 20					

As a way to improve your data quality score for future reports, it is recommended:

- · Include actual waste data
- Include water invoices



About this report – Caveats – Adjusted Data (i).

Notes: Data for the periods shown below has been interpolated or extrapolated as indicated in the table.

Emission Source	Scope	Site	Data Source	Data Accuracy	Date From	Date To	No. of Days	Adjusted Date From	Adjusted Date To	Adjusted No. of Days	Comment
Electricity	2	Wellbrook Farm	Invoice	Mixed (actual & est)	07-04-2021	30-06-2021	85	01-05-2021	30-06-2021	61	Interpolated in order to match the reporting period



Recommendations.







Guidance for general best practice.



Data collection and quality

Evidence pack: Collate all relevant invoices in an electronic evidence pack.

Utilities: Take readings of all meters on the last day of the month. Investigate the installation of smart meters.

Headcount: Ask HR for a table showing monthly full time equivalent headcount for the whole reporting period.

Fuel: Introduce fuel cards.

Travel: Ask your travel suppliers to provide you with a report detailing mileage and mode of transport so you can accurately add data to your carbon footprint. For non centrally booked travel record mode of travel, destination/origin and distances travelled in expense claim forms.

Building

Energy efficiency: Regular 'energy audits' will help identify where most energy is being used and potential wastage from equipment, lights and heat loss. Investigate the installation of LED, T5 and sensor lighting and the upgrade of heating controls.

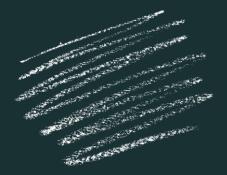
Waste

Carry out a waste management audit: To understand what waste you are producing, where it is coming from and what the best route for it would be. Provide plenty of bins for segregating waste correctly and encouraging recycling.

Engage your waste management supplier to help you reduce landfill waste and instead increase the proportion that goes to recycling and to energy from waste.



Guidance for general best practice.



Water

Check your meters at night, or when water is not in use, to monitor leakage.

Introduce a water use awareness campaign in communal kitchen areas.

Travel

Record all business travel and promote public transport options for business meetings.

Arrange safe and fuel efficient driving training for all drivers. Plan driver routes to finish at their homes.

Choose fuel efficient vehicles. Electric or hybrid cars are exempt from various taxes. Subsidies are also available for smallest vehicles. Provide incentives for employees to opt for low carbon cars, and limit choices to those which meet sustainability criteria

Choose travel management companies, airlines, taxi companies, couriers and other providers that are Planet Mark certified, and look for clear progress on improving fuel efficiency and pursuing credible, sustainable solutions for travel.

Paper

Buy paper from sustainable forests or recycled content. Ask for FSC or PEFC branded paper as a minimum - ideally with the EU Eco label.

Choosing recycled content paper, your carbon emissions from paper use are reduced by 30% but choosing sustainably sourced paper the benefits are more holistic as you support the demand for sustainably managed forests which may otherwise be cut down for a different land use such as agriculture.



Guidance for general best practice.



Staff engagement

Organise annual sustainability workshops.

Carry out an energy awareness and 'switch off' campaign.

Supplier engagement

Explore your possibilities and choose consciously. Check the <u>Planet Mark website</u> for companies that are currently engaged on reducing their carbon footprint.







Get in touch

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